

CHAIRMAN OF ELECTION COMMITTEE, CAPEXIL
&
JOINT DIRECTOR GENERAL OF FOREIGN TRADE
GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF THE ADDL. DIRECTOR GENERAL OF FOREIGN TRADE
4, ESPLANADE EAST, KOLKATA - 700 069
PHONE: 033- 22545908 (D), Email: utpal.acharya@nic.in

Ref. No.: JDGFT(UKA)/Kol/CAPEXIL Election/2019-20/

Dated: 4TH December, 2019

NOTICE

Subject: Invitation for Nomination for the position of Panel representative (Chairman) in connection with reconstruction of the Committee of Administration of CAPEXIL for the year 2019-20.

This is to inform you that under the provision of Rule No. 5 of the Bye-Laws and Rules for conducting election of CAPEXIL, the undersigned has been nominated by the Government of India, Ministry of Commerce & Industry, Directorate General of Foreign Trade, New Delhi as Chairman of the Election Committee of CAPEXIL for conducting election of Two Panels of CAPEXIL through e-Voting for the year 2019-20 and the same has been communicated to CAPEXIL vide letter no. Misc/1/Admn/2018 dated 25th November, 2019.

It is hereby informed that the election process has started. Further, in terms of the Election's Bye laws and Rules, the List of Voters and Election Rules are available on the Notice Board of the Head Office and Regional Offices of the Council as well as on the Council's Website for information and use of the Voter members. The Nomination Form for enabling candidates to file their candidature along with Annexures are enclosed for filing up in all respects duly signed and stamped in compliance with the provisions of the Election Rules.

These duly filled in forms must be submitted to the office of the undersigned i.e. **UTPAL KUMAR ACHARYA, JOINT DGFT, OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF FOREIGN TRADE, 4, ESPLANADE EAST, KOLKATA - 700069. The last date for submission shall be 5.00 P.M., 13th December, 2019.** The closed envelope containing the nomination along with other Annexures should be superscribed with **"Nomination for the Panel Election, CAPEXIL for the year 2019-20."**

(UTPAL KUMAR ACHARYA)
JOINT DGFT & CHAIRMAN OF ELECTION COMMITTEE, CAPEXIL

Encl.:

- i. Prescribed Nomination Form (ANNEXURE-A)
- ii. A specimen format of Chartered Accountant's Certificate (ANNEXURE: A-I)
- iii. Undertaking for DEL status on the letter head as ANNEXURE: A-2

TO,

ALL THE ELIGIBLE ORDINARY MEMBERS OF CAPEXIL FOR THE FOLLOWING TWO PANELS, NAMELY:-

- (i) **Mfrd. Products of Carbon Graphite, Explosives and Accessories Panel and**
- (ii) **Ossein & Gelatine Panel.**