

CHAIRMAN OF ELECTION COMMITTEE, CAPEXIL
&
JOINT DIRECTOR GENERAL OF FOREIGN TRADE
GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF THE ADDL. DIRECTOR GENERAL OF FOREIGN TRADE
4, ESPLANADE EAST, KOLKATA - 700 069
PHONE: 033- 22545908 (D), Email: utpal.acharya@nic.in

Ref. No.: JDGFT(UKA)/Kol/CAPEXIL Election(VP)/2019-20/ Dated: 13TH February, 2020

NOTICE

Sub.: Invitation for Nomination for the position of Vice President of CAPEXIL for the year 2019-20

This is to inform you that under the provisions of Rule 4 of Bye-Laws and Rules for conducting election of CAPEXIL, the undersigned has been appointed vide email dated 7th February, 2020 as Chairman for conducting election of Vice President of CAPEXIL for the year 2019-20.

It is hereby informed that the election process for the position of Vice President of CAPEXIL has started. Further, in terms of election Rules, the List of Voters and Election Rules are available on the Notice Board of the Head Office and Regional offices of the Council as well as on the Council's website for information and use of the Voter Members. The Nomination Form for enabling candidates to file their candidature alongwith the format of Chartered Accountant's Certificate are enclosed for filing up in all respects, due signature and stamping and complying with provisions of the Election Rules.

These duly filled in forms must be submitted to the office of the undersigned i.e. **UTPAL KUMAR ACHARYA, JOINT DGFT, OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF FOREIGN TRADE, 4, ESPLANADE EAST, KOLKATA - 700069. The last date for submission shall be 5.00 P.M., 21ST February, 2020.** The closed envelope containing the nomination along with other Annexures should be superscribed with "**Nomination for the position of Vice President, CAPEXIL for the year 2019-20.**"

Thanking you,

Yours faithfully,



(UTPAL KUMAR ACHARYA)

JOINT DGFT & CHAIRMAN OF ELECTION COMMITTEE, CAPEXIL

Encl.:

- i. Prescribed Nomination Form (ANNEXURE-A)
- ii. A specimen format of Chartered Accountant's Certificate (ANNEXURE: A-I)
- iii. Undertaking for DEL status on the letterhead as Annexure A-2

To

All Eligible Members of CoA of CAPEXIL for 2019-20.